



Surrey Docks Farm Risk Assessment Form

Risk Assessment for: Visiting Groups	
Name of person completing form: Tracey Neil	Signature of person completing form: <i>Tracey Neil</i>
Site Address: Surrey Docks Farm, Rotherhithe Street, London, SE16 5ET	Date form completed: 28/8/18

Risk matrix

Qualitative measures of likelihood

HOW LIKELY IS IT THAT A HAZARD WILL CAUSE AN ACCIDENT	
VALUE	LIKELIHOOD
1	Slight chance of occurring
2	Frequent, often chance of occurring
3	Extremely likely to occur

Qualitative measures of severity

WHAT IS THE POTENTIAL SEVERITY OF THE OUTCOME	
VALUE	SEVERITY
1	Minor injury (e.g. cut or bruise)
2	Over seven-day injury (e.g. diarrhoea, back strain)
3	Major injury (e.g. broken bones, death)

		SEVERITY		
		1	2	3
LIKELIHOOD	1	1	2	3
	2	2	4	6
	3	3	6	9

Qualitative risk assessment matrix to determine the level of risk

RISK = LIKELIHOOD x SEVERITY

1 - 3	Low risk - Action discretionary
3 - 6	Medium risk - Action necessary
6 - 9	High risk - Immediate action required to eliminate or reduce risk

HAZARDS	PERSON(S) AT RISK*	SEVERITY (1,2,3)	LIKELIHOOD (1,2,3)	SCORE LEVEL	CONTROLS IN PLACE	RE-SCORE	ANY FURTHER ACTION
Slip, trips and falls.	E, V, YP	2	2	4	H & S talk- Children and young people are asked to take care and not run. Supervision on a 1:2, 1:4 and 1:8 adult: child ratio. Teachers referred to Safety Guidelines for Visiting schools doc. First aider on site.	3	
Falling after climbing fences, gates, or barriers.	E, V, YP	2	2	4	H & S talk. Children and young people are asked not to climb on anything.	2	
A scratch or bite from an animal.	E, V, YP	3	3	9	H & S talk. Pupils are to be informed of the correct way to behave around, feed or handle the animals. Group leaders and teacher to reinforce behaviour.	3	
Contraction of mild illness (e.g. upset stomach).	E, V, YP	3	2	6	Hand washing facilities and anti-bacterial soap are available. Group leaders and teachers are strongly advised to ensure that all their group members wash their hands after being in contact with animals and that younger children are well-supervised for this procedure. Group leaders and teachers are also strongly advised to ensure that group members do not eat food that has fallen to the ground and that their hands are kept away from their faces.	4	Refer to the Avoiding Infections on Farm Visits leaflet provided.
Contraction of serious illness (e.g. infection from <i>E. coli</i>)	E, V, YP	3	2	6	Hand washing facilities and anti-bacterial soap are available. Group leaders and teachers to ensure handwashing occurs after being in contact with animals and that younger children are well-supervised for this procedure. Group leaders and teachers are also strongly advised to ensure that group members do not eat food that has fallen to the ground and that their hands are kept away from their faces. Please also refer to the avoiding Infections on Farm Visits leaflet provided.	4	Refer to the Avoiding Infections on Farm Visits leaflet provided.
Pond - risk of drowning & water- borne disease	E, V, YP	3	2	6	H & S Talk, demonstration and warnings issued. First aider on site.	3	

					Designated pond dipping platform Decking netted off Hand washing prompted Vicinity secure – not publically accessible		
Vehicles- risk of being run over	E, V, YP	3	2	6	Very little of the farm site is accessible to vehicles, however, group leaders and teachers are advised to ensure care is taken on the driveway.	3	
Exposure to straw, grass and insects.	E, V, YP	3	2	6	School to inform of any allergies and bring appropriate medications e.g. Ventolin, Epi pens	3	
Risk of harm by machinery.	E, V, YP	3	2	6	All farm machinery is kept locked away. Group leaders, teachers and children and young people are asked to keep away from any machinery being used by farm staff.	3	
Heat sources – burns & scalds.	E, V, YP	3	2	6	Children and young people are forbidden from entering the Forge or kitchen areas.	3	
Risk of poisoning.	E, V, YP	3	2	6	Any chemicals that present a risk are kept locked away and are clearly marked.	3	
Heat stress, sun exposure	E, V, YP	2	2	4	Sunscreen/hats to be worn	2	

***Person(s) at risk includes:** Employees or **V**olunteers; vulnerable persons such as new or temporary staff, **Y**oung **P**ersons, lone workers, **D**isabled persons or new/expectant mothers.